



**CITY OF LEON VALLEY**  
**CITY COUNCIL REGULAR MEETING**  
Leon Valley City Council Chambers  
6400 El Verde Road, Leon Valley, TX 78238  
Tuesday, February 7, 2017

**MINUTES**

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1. **7:00 PM** Call to Order, Determine a Quorum is Present, Pledge of Allegiance.

Mayor Chris Riley invited Boy Scout Troop members Brian Braden, Alex Lopez and Jacob Hampton to lead the Pledge of Allegiance.

Attendee Name	Title	Status	Arrived
Chris Riley	Mayor	Present	
David Jordan	Mayor Pro Tem	Present	
David Edwards	Council Place 1	Present	
Belinda Ealy	Council Place 2	Present	
Monica Alcocer	Council Place 3	Present	
Benny Martinez	Council Place 4	Present	

**Citizens to Be Heard and Time for Objections to the Consent Agenda**

Mayor Riley asked if any of the Council Members wished to pull any item from the Consent Agenda for discussion. No items were pulled.

- Carrie Macias expressed her appreciation to all who contributed in the cleanup at 6607 Huebner.
- Marianna Sanchez, 6731 Blacksmith said her “heart swelled” when she saw Item 4 of tonight’s Regular Agenda and asked that Council approve the proposed youth committee.
- Larry Proffitt, 6307 Rue Sophie spoke about the upcoming tri-centennial and how the City of Leon Valley will prepare for it. Mayor Riley announced that the City of Leon Valley has been selected to participate in the tri-centennial celebration in May of 2018. Mr. Proffitt spoke about the Huebner Onion House and how it could be cleaned up and landscaped for this event.
- City Manager Kelly Kuentler spoke on behalf of Mr. Charles Malouff and his extreme appreciation of the lifesaving skills of Firefighter Todd Morgan and the Leon Valley Fire Department.

**Presentations**

**Presentation to the Leon Valley Public Works Department and Library for their efforts during the recent Food Drive. (Mayor Chris Riley)**

Mayor Chris Riley presented a trophy to Public Works Director Melinda Moritz as a

result of the recent food drive. The Leon Valley Public Works Department and Leon Valley Public Library as a combined team collected the most canned goods for this event. Library Director Sandy Underwood was not present for the presentation of the trophy this evening.

**CONSENT AGENDA**

A motion was made by Council Member Benny Martinez and seconded by Council Member David Jordan, to approve the Consent Agenda as presented.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Benny Martinez, Council Place 4
<b>SECONDER:</b>	David Jordan, Mayor Pro Tem
<b>AYES:</b>	Jordan, Edwards, Ealy, Alcocer, Martinez

**City Council - Special Meeting - Jan 17, 2017 6:00 PM**

**City Council - Special Meeting - Jan 28, 2017 8:30 AM**

**City Council - Special Meeting for Executive Session - Jan 31, 2017 8:00 AM**

**Consider Approval of Quarterly Investment Report for the quarter ended December 31, 2016. (M&C # 2017-02-07-01 Vickie Wallace)**

**Discuss, consider and take possible action on a resolution appointing members to the Hike & Bike Trail Committee. (M&C # 2016-02-07-02 S. Passailaigue)**

**REGULAR AGENDA**

**Consideration, Discussion, and Possible Action on an Ordinance Authorizing a Budget Adjustment for the General Fund in the Amount of \$24,300 for the Restoration of the Huebner Cemetery (M&C # 2017-02-07-03 M. Moritz)**

Public Works Director Melinda Moritz presented the item seeking City Council approval authorizing a budget adjustment for the General Fund in the amount of \$24,300 to fund the restoration of the Huebner Cemetery.

Public Works Director Moritz gave a background explaining how and why this item is on this evening's agenda. This was followed by a very brief discussion. Public Works Director Moritz concluded the presentation saying that staff recommends approving an ordinance authorizing a budget adjustment for the General Fund in the amount of \$24,300 to fund the restoration of the Huebner Cemetery.

A motion was made by Council Member Monica Alcocer and seconded by Council Member David Edwards, to adopt an ordinance authorizing a budget adjustment for the General Fund in the amount of \$24,300 for the restoration of the Huebner Cemetery.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Monica Alcocer, Council Place 3
<b>SECONDER:</b>	David Edwards, Council Place 1
<b>AYES:</b>	Jordan, Edwards, Ealy, Alcocer, Martinez

**Discuss, consider, and possible action on the approval of Comprehensive Annual Financial Report for Fiscal Year 2016. (M&C # 2017-02-07-04 V. Wallace and Janet Pitman, CPA)**

Finance Director Vickie Wallace presented this item seeking City Council approval of the Comprehensive Annual Financial Report for Fiscal Year 2016. Mike Del Toro, CPA was present for questions.

A motion was made by Council Member Monica Alcocer and seconded by Council Member Belinda Ealy, to approve the Comprehensive Annual Financial Report for Fiscal Year 2016 as presented.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Monica Alcocer, Council Place 3
<b>SECONDER:</b>	Belinda Ealy, Council Place 2
<b>AYES:</b>	Jordan, Edwards, Ealy, Alcocer, Martinez

**Discussion, consideration, and action to adopt the revised rubric for the In Kind Grant application. (M&C # 2017-02-07-05 M. McLeod)**

Community Development Assistant Director Megan McLeod presented this item seeking final approval from City Council on an update to the In-Kind scoring rubric.

Assistant Director McLeod added that City Council requested staff provide the amount of total revenue waived for In-Kind Grant requests, which to date is \$3,919. This number reflects six (6) respective awards.

Council Member Monica Alcocer said she would like to see an explanation of determination whether the answer is *Yes* or *No*.

A motion was made by Council Member Monica Alcocer and seconded by Council Member Benny Martinez, to adopt the revised rubric for the In Kind Grant application with the suggested changes.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Monica Alcocer, Council Place 3
<b>SECONDER:</b>	Benny Martinez, Council Place 4
<b>AYES:</b>	Jordan, Edwards, Ealy, Alcocer, Martinez

**Discussion, consideration, and action to establish proposed Mayor's Youth Advisory Council (M&C # 2016-02-07-06 M. McLeod)**

Community Development Assistant Director Megan McLeod presented this seeking City Council approval of an ordinance creating the Mayor's Youth Advisory Committee (MYAC). The MYAC would be responsible for initiatives directed toward Leon Valley youth and will provide positive community impact through organized participation in various city sponsored activities and events.

Council Member Monica Alcocer said this committee should include magnet schools as well.

City Manager Kelly Kuenstler appointed Community Development Assistant Director Megan McLeod to be the liaison to this committee.

A motion was made by Council Member David Jordan and seconded by Council Member Monica Alcocer, to approve of the resolution creating the Mayor's Youth Advisory Committee to include magnet schools as presented.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	David Jordan, Mayor Pro Tem
<b>SECONDER:</b>	Monica Alcocer, Council Place 3
<b>AYES:</b>	Jordan, Edwards, Ealy, Alcocer, Martinez

**Discuss, consider and take possible action on the approval of an ordinance authorizing a budget adjustment in the amount of \$494,300 for the purchase of police equipment for operations and support from the Forfeiture Funds. (M&C # 2016-02-07-07 J. Salvaggio)**

Police Chief Joseph Salvaggio presented this item beginning by saying that the after a few months of accessing the department, he feels it has a lot of needs and that it was in really bad shape in a lot of areas. Chief Salvaggio is asking the City Council for approval of an ordinance which would allow the department to purchase some of these items through the expenditure of some of the forfeiture funds.

Chief's presentation was followed by a brief discussion.

A motion was made by Council Member Benny Martinez and seconded by Council Member

Monica Alcocer, to adopt an ordinance authorizing a budget adjustment in the amount of \$494,300 for the purchase of police equipment for operations and support from the Forfeiture Funds as presented.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Benny Martinez, Council Place 4
<b>SECONDER:</b>	Monica Alcocer, Council Place 3
<b>AYES:</b>	Jordan, Edwards, Ealy, Alcocer, Martinez

**Discussion and Consideration of a resolution of the City Council of the City of Leon Valley ordering and establishing procedures for a General Election in the City of Leon Valley, Texas to elect three Council members (Places 1, 3 and 5) by the qualified voters of the City of Leon Valley; authorizing the City Manager to sign a joint election Agreement with the Bexar County Elections Administrator for the conduct of said election, and providing details relating to the conduct of holding the Election, authorizing the use of the Leon Valley City Council Chambers on the 6th day of May, 2017, for Election Day voting, and the use of the Leon Valley Conference Center, located at 6421 Evers Road, Leon Valley, Texas, 78238, for Early Voting (April 24, 2017 through May 02, 2017). (M&C # 2017-02-07-08 S. Passailaigue)**

A motion was made by Council Member Monica Alcocer and seconded by Council Member David Edwards, to approve a resolution of the City Council of the City of Leon Valley ordering and establishing procedures for a General Election in the City of Leon Valley, Texas to elect three Council members (Places 1, 3 and 5) by the qualified voters of the City of Leon Valley; authorizing the City Manager to sign a joint election Agreement with the Bexar County Elections Administrator for the conduct of said election, and providing details relating to the conduct of holding the Election, authorizing the use of the Leon Valley City Council Chambers on the 6th day of May, 2017, for Election Day voting, and the use of the Leon Valley Conference Center, located at 6421 Evers Road, Leon Valley, Texas, 78238, for Early Voting (April 24, 2017 through May 02, 2017) as presented

La Concejal Monica Alcocer hizo una moción, la cual fue secundada por el Concejal David Edwards, para aprobar una resolución del Consejo Municipal de la Ciudad de Leon Valley para ordenar y establecer los procedimientos para una Elección General en la Ciudad de Leon Valley, Texas, con el fin elegir tres Concejales (Posiciones 1, 3 y 5) por parte de los votantes habilitados de la Ciudad de Leon Valley; autorizar al Administrador de la Ciudad para firmar un Convenio de elección conjunta con el Administrador de Elecciones del Condado de Bexar para la celebración de dicha elección, y proveer detalles relacionados con la celebración de la elección, autorizando el uso de las cámaras del Consejo Municipal de Leon Valley el día 6 de mayo de 2017 para la votación del día de elección y el uso del Centro de Conferencias de Leon Valley, ubicado en 6421 Evers Road, Leon Valley, Texas, 78238 para la votación anticipada (24 de abril de 2017 al 2 de mayo de 2017, inclusive) como se presenta.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Monica Alcocer, Council Place 3
<b>SECONDER:</b>	David Edwards, Council Place 1
<b>AYES:</b>	Jordan, Edwards, Ealy, Alcocer, Martinez

## City Manager's Report

### Approved Minutes from Boards, Commissions and Committees

#### Upcoming Events:

- Basura Bash, February 18, 2017 from 8:00 a.m. - noon.
- City Hall and Municipal Court Closure, February 20, 2017 in observance of President's Day.
- Next Regular City Council Meeting, February 21, 2017 at 7:00 p.m., Council Chambers.
- Neighborhood Renewal Project, February 25, 2017 from 8:00 a.m. - noon.
- Volunteer Appreciation Dinner, April 12, 2017 at 6:00 p.m. at the Conference Center.
- May 06, 2017 General Election - Candidate filing period is Wednesday, January 18, 2017 - Friday, February 17, 2017.
- March 11, 2017, at 10:30 am, a gardener and author, Judy Barrett will be speaking at the Library. This is an event co-sponsored by the library and the Earthwise Living Committee.
- March 4, 2017, 9 am - 1 pm, Community Conference Center, Earthwise Living.

City Manager Kelly Kuentler informed the City Council and audience that City Secretary Passailaigue would provide a presentation on the new website City Council Agenda Sign-In feature; the Leon Valley Public Library has once again received the Achievement of Library Excellence Award; and the Grasshill Water Well #1 has been plugged and abandoned and the construction of the Grasshill Water Well #2 is underway and should be complete by tomorrow morning.

#### Citizens to be Heard

- Boy Scout Troop members Brian Braden, Alex Lopez and Jacob Hampton asked the City Council what it would take to have a 24 hour staff.

#### Announcements by the Mayor and Council Members

Council Member David Edwards thanked everyone for coming tonight.

Council Member Monica Alcocer said "Go Spurs Go" and "Enjoy the Rodeo".

Council Member Benny Martinez announced the next LVACC mixer would be at the Courtyard Café next Wednesday.

Council Member David Jordan announced the event Voices for Children, February 11<sup>th</sup> at 9:00 a.m. at the Conference Center.

Council Member Belinda Ealy announced an upcoming vegan meeting at the LVFD. Mayor Chris Riley mentioned the FEMA article in this past Saturday's newspaper.

**Adjournment**

Mayor Riley announced that the meeting adjourned at 8:50 PM.

**These minutes approved by the Leon Valley City Council on the 7th of March, 2017.**

APPROVED

  
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**CHRIS RILEY**  
MAYOR

ATTEST:   
**SAUNDRA PASSAILAIGUE, TRMC**  
CITY SECRETARY

