



**CITY OF LEON VALLEY
CRIME CONTROL & PREVENTION BOARD OF DIRECTORS MEETING**

Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, August 15, 2017

AGENDA

1. **5:30 PM** Call to Order, Determine a Quorum is Present.
2. Discussion Agenda
 1. Presentation, Discussion and Possible Action on the Approval of Crime Control & Prevention Board of Directors Minutes from August 16, 2016 (S. Passailaigue)
 2. Conduct a Public Hearing on Fiscal Year 2018 Budget for the Leon Valley Crime Control & Prevention District (M&C# CCPD 2017-08-15-01 K. Kuenstler)
 3. Discuss and Consider Action on the Attached Resolution Approving and Adopting the Fiscal Year 2018 Budget for the Leon Valley Crime Control & Prevention District (M&C # CCPD 2017-08-15-02 K. Kuenstler)
3. Citizens to be heard.
4. **Adjournment**

Executive Session. The Crime Control & Prevention Board of Directors of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

Attendance by Other Elected or Appointed Officials: It is anticipated that members other City boards, commissions and/or committees may attend the open meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or take action on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

I hereby certify that the above **NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE LEON VALLEY CRIME CONTROL & PREVENTION BOARD OF DIRECTORS** was posted at the Leon Valley Public Library, 6425 Evers Road, Leon Valley, Texas, on August 10, 2017 at 9:00 AM and remained posted until after the meeting(s) hereby posted concluded. This notice is posted on the City website at www.leonvalleytexas.gov. This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To make arrangements, call (210) 684-1391, Extension 216.



SAUNDRA PASSAILAIGUE, TRMC
City Secretary
August 10th, 2017 9:00 AM



**CITY OF LEON VALLEY
CRIME CONTROL & PREVENTION BOARD OF DIRECTORS MEETING**

Leon Valley City Council Chambers
6400 El Verde, Leon Valley, Texas 78238
Tuesday, August 16, 2016

MINUTES

The Leon Valley Crime Control & Prevention Board of Directors met on the 16th day of August, 2016 immediately following a Special City Council meeting at the Leon Valley City Council Chambers located at 6400 El Verde Road, Leon Valley, Texas for the purpose of the following business.

Call to order.

Board President Chris Riley called the Crime Control & Prevention Board of Directors Meeting to order at 7:05 p.m.

Board President Chris Riley asked that the minutes reflect that the following Board Vice-President David Jordan, Board Members present were: Benny Martinez; David Jordan; David Edwards, Belinda Ealy, Board Treasurer Vickie Wallace and Board Secretary Sandra Passailaigue. Board Member Monica Alcocer was excused.

City Manager Kelly Kuenstler, ACM/HR Director Crystal Caldera, and Interim Police Chief Ray Lacy were also present.

CONSENT AGENDA

Approval of Crime Control & Prevention Board of Directors Minutes from: (S. Passailaigue)

- a) **September 15, 2015**
- b) **September 29, 2016**

A motion was made by Board Member Benny Martinez and seconded by Board Member David Jordan, to approve the September 15, 2015 Crime Control & Prevention Board of Directors Minutes and the September 29, 2015 Crime Control & Prevention Board of Directors Minutes as presented. Upon a unanimous vote, Board President Riley announced the motion carried.

DISCUSSION AGENDA

Conduct a Public Hearing and consider action on the attached Resolution approving and adopting the Fiscal Year 2017 Budget for the Leon Valley Crime Control and Prevention District. M&C # 2016-08-16-01 (K. Kuenstler)

City Manager Kelly Kuenstler presented the Leon Valley Crime Control and Prevention District Fiscal Year 2017 Budget.

Board President Chris Riley opened the Public Hearing at 7:10 p.m.

- Adrian Hockett, 7207 Poss Road, asked about the money spent responding to complaints called in by Vickie Jamvold.
 - Mayor Riley reminded Mr. Hockett that this is a public hearing for the Crime Control & Prevention Budget and that he could speak at the Citizens to be Heard section of the upcoming Regular City Council meeting.

Board President Chris Riley closed the Public Hearing at 7:13 p.m.

A motion was made by Board Member Benny Martinez and seconded by Board Member Belinda Ealy, to approve the budget for the Leon Valley Crime Control & Prevention District for the Fiscal Year beginning October 1, 2016 and ending September 30, 2017. Upon a unanimous vote, Mayor Riley announced the motion carried.

Citizens to be heard.

None.

Adjournment

Board President Chris Riley announced the meeting adjourned at 7:15 p.m.

These minutes approved on the 15th day of August, 2017

APPROVED

CHRIS RILEY
BOARD PRESIDENT

ATTEST: _____
SAUNDRA PASSAILAIGUE, TRMC
 BOARD SECRETARY

Attachment: 08-16-2016 CCPBD Minutes (Minutes)

Crime Control & Prevention District
Proposed Budget
Public Hearing
Fiscal Year 2018

City Council Meeting
August 15, 2017



Proposed FY 2018 Budget

- Budget is balanced
 - Operating expenditures total \$373,945
- This funds the salary and benefits for
 - Police Captain
 - Two Patrol Officers
 - Investigations Sergeant
 - Overtime
 - Certification pay



Proposed FY 2018 Budget

SOURCE	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 16-17 ESTIMATE	FY 17-18 BUDGET
BEGINNING FUND BALANCE	\$ 249,283	\$ 295,709	\$ 295,709	\$ 256,736
REVENUES				
Sales Tax	\$ 284,994	\$ 272,690	\$ 284,994	\$ 284,994
TOTAL REVENUES	284,994	272,690	284,994	284,994
OTHER FINANCING SOURCES (USES)				
Transfer In	-	-	-	-
Fund Balance	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-
TOTAL RESOURCES AVAILABLE	534,277	568,399	580,703	541,730
EXPENDITURES				
Operations	238,568	323,967	323,967	373,945
Capital				-
TOTAL EXPENDITURES	238,568	323,967	323,967	373,945
Ending Fund Balance	\$ 295,709	\$ 244,432	\$ 256,736	\$ 167,785



Crime Control & Prevention District

Proposed Budget

Public Hearing

Fiscal Year 2018

City Council Meeting
August 15, 2017



MAYOR AND COUNCIL COMMUNICATIONX

DATE: August 15, 2017 **M&C # CCPD 2017-08-15-02 K. KUENSTLER**

TO: Mayor and Council

FROM: Vickie Wallace, Finance Director

THROUGH:

SUBJECT: Discuss and Consider Action on the Attached Resolution Approving and Adopting the Fiscal Year 2018 Budget for the Leon Valley Crime Control & Prevention District

PURPOSE

Each year before adopting the budget, the Board of Directors of the Leon Valley Crime Control & Prevention District must conduct a public hearing on the budget and formally adopt the budget by approving the attached Resolution for the Fiscal Year 2018 Budget.

SEE LEON VALLEY

Social - The budget serves as the foundation of the Board's financial planning and control. It addresses the goals of the Board, establishes priorities, determines the level of funding commitment, and serves as a day-to-day operations guide.

Economic - Utilizing local sales and use tax monies to maximize public safety.

Environmental -N/A

FISCAL IMPACT

Sales and use tax funds the operations for the Crime Control & Prevention District.

RECOMMENDATION

It is recommended that a public hearing be conducted and that the Board of Directors then vote to adopt the attached Fiscal Year 2018 Budget for the Leon Valley Crime Control & Prevention District.

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

RESOLUTION No.

A RESOLUTION APPROVING THE CRIME CONTROL & PREVENTION BUDGET OF THE LEON VALLEY CRIME CONTROL & PREVENTION DISTRICT FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018.

WHEREAS, the budget for the fiscal year beginning October 01, 2017 and ending September 30, 2018 was duly presented to the Crime Control & Prevention District Board of Directors; and

BE IT RESOLVED BY THE CRIME CONTROL & PREVENTION BUDGET OF THE LEON VALLEY PARK CRIME CONTROL & PREVENTION DISTRICT OF THE CITY OF LEON VALLEY, TEXAS, THAT:

The Crime Control & Prevention Budget for the City of Leon Valley for the Fiscal Year beginning October 1, 2017, attached hereto and incorporated herein as Attachment "A", is hereby approved to include the Crime Control & Prevention Fund, with total budgeted revenues of \$284,994; total available funds of \$541,730 and total appropriations of \$373,945.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 15th day of August 2017.

APPROVED

CHRIS RILEY
MAYOR

Attest:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form:

DENISE FREDERICK
City Attorney

LEON VALLEY CRIME CONTROL & PREVENTION DISTRICT

FUND DESCRIPTION AND MISSION

The Crime Control & Prevention District is a special purpose district created for the purpose of improving crime prevention and reducing crime. In 1989, the Texas Legislature recognized that smaller cities within large metropolitan areas are greatly impacted by big city crime without the big city resources to fight crime problems they face. The Legislature passed the Crime Control & Prevention District Act to enable cities to create a special district that can collect a sales tax specifically dedicated to crime Control and reduction.

On November 5, 2013 the citizens of Leon Valley voted to create a Crime Control & Prevention District that will be supported through a 1/8 percent local sales and use tax.

**CRIME CONTROL & PREVENTION DISTRICT
SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL 2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	BUDGET 2017-2018
BEGINNING FUND BALANCE	\$ 249,283	\$ 295,709	\$ 295,709	\$ 256,736
REVENUES				
Tax Revenue	284,994	272,690	284,994	284,994
TOTAL REVENUES	284,994	272,690	284,994	284,994
OTHER FINANCING SOURCES				
Transfers in	-	-	-	-
TOTAL OTHER FINANCING SOURCES	-	-	-	-
TOTAL RESOURCES AVAILABLE	534,277	568,399	580,703	541,730
EXPENDITURES				
Personnel Services	238,568	323,967	323,967	373,945
Supplies	-	-	-	-
Contractual Services	-	-	-	-
Capital Outlay	-	-	-	-
TOTAL EXPENDITURES	238,568	323,967	323,967	373,945
TOTAL EXPENDITURES & OTHER USES	238,568	323,967	323,967	373,945
ENDING FUND BALANCE	\$ 295,709	\$ 244,432	\$ 256,736	\$ 167,785

Attachment: Crime Control Budget for Resolution (2 Crime Control and Prevention Budget Adoption)

CRIME CONTROL & PREVENTION DISTRICT

EXPENDITURES	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2015-2016	2016-2017	2016-2017	2017-2018
Personnel Services	\$ 238,568	\$ 323,967	\$ 323,967	\$ 373,945
Supplies	-	-	-	-
Contractual Services	-	-	-	-
Capital Outlay	-	-	-	-
TOTAL Department Budget	\$ 238,568	\$ 323,967	\$ 323,967	\$ 373,945

STAFFING	BUDGET	BUDGET	BUDGET	BUDGET
	2014-2015	2015-2016	2016-2017	2017-2018
Assistant Police Chief	0.00	1.00	0.00	0.00
Captain	0.00	0.00	1.00	1.00
Sergeant	0.00	0.00	1.00	1.00
Police Officer	1.00	2.00	2.00	2.00
TOTAL	1.00	3.00	4.00	4.00